



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Kimberly Jane Redding

Type: Renewal Inspection **Date:** 06/28/2017 **Time:** 08:50 AM

Director: Kimberly Jane Redding

Contact: Kim

Licensing Worker: Cora Helm **Phone #:** (406) 655-7632

Time: 08:50 AM # **children:** 10 # **under 2:** 1 # **caregivers:** 1

Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes	1. License
No	2. Overlap 37.95.702(1) (1) Except for approved overlap care there shall be at least 2 caregivers caring for the children at all times when there are more than 6 children present at the home. The intent of this rule was not met: Based on observation and interview, CCL found that there were 10 children in care with one caregiver. CCL accepted Plan of Correction 07/11/2017.

BUILDING/FIRE REQUIREMENTS

Yes	3. Inside Facility
Yes	4. Fire Safety
Yes	5. Equipment
Yes	6. Exiting

OUTDOOR TOUR

Yes	7. Play Area
Not Observed	8. Swimming

PROGRAM ISSUES

No	9. Supervision 37.95.172(1)(2) (1) Caregivers must supervise children at all times. (2) The provider and all caregivers shall be responsible for direct care, protection, supervision, and guidance of children through active involvement or direct observation. The intent of this rule was not met: Based on observation, CCL found that caregiver did not supervise children at all times. CCL observed 2 children downstairs while the only caregiver present was upstairs with 8 children. CCL accepted Plan of Correction 07/11/2017.
Yes	10. Provider Responsibilities
Yes	11. Activities
N/A	12. Night Care

HEALTH ISSUES

Yes	13. Illness Exclusion
Yes	14. Health Prevention

MEDICATION

N/A	15. Administration
N/A	16. Storage

INFANTS/TODDLERS

INFANTS/TODDLERS

Yes	17. Diapering
Yes	18. Feeding
Yes	19. Bathing
Yes	20. Sleeping
Yes	21. Activities
Yes	22. Outdoor Activities

NUTRITION/FOOD ISSUES

Yes	23. Sanitation
Yes	24. Meal Frequency
Yes	25. Special Diet

TRANSPORTATION

Yes	26. Basic Requirements
Yes	27. Child Passenger Safety

WRITTEN RECORDS

Yes	28. Parent Information
Yes	29. Facility Records

No	<p>30. Child File Review</p> <p>37.95.141(5)(a-d) (5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file: (a) written information on each child explaining any special needs of the child, including allergies; (b) a release or authorization of persons allowed to pick up the child; (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and (d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and</p> <p>The intent of this rule was not met:</p> <p>Based on record review, CCL found that the following information was not on file: an emergency consent form wasn't on file for 4 children. See enclosed copy of children's record review. CCL accepted Plan of Correction 07/11/2017.</p> <p>37.95.140(1)-(4) (1) Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9): (2) If the child is at least 12 months old but not less than 60 months of age and has not received any Hib vaccine, the child must receive a dose prior to entry. (3) DT vaccine administered to a child less than 7 years of age is acceptable for purposes of this rule only if accompanied by a medical exemption meeting the requirements of ARM 16.28.707 that exempts the child from pertussis vaccination. (4) Before a child between the ages of five and 12 may attend a day care facility providing care to school aged children, that facility must be provided with documentation required by (5) that the child has been</p>
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WRITTEN RECORDS

immunized as required for the child’s age group against measles , rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophiles influenza type B, unless the child qualifies for conditional attendance in accordance with (9).

The intent of this rule was not met:

Based on record review, CCL found that there were 2 children who didn't have up-to-date immunization records and 1 child that had no immunization record on file. See enclosed copy of children’s record review .

CCL accepted Plan of Correction 07/11/2017.

37.95.1003(1)

(1) An individualized diet and feeding schedule shall be provided according to a written plan submitted by the parents or by the infant's physician with the knowledge and consent of the parents, guardian, or placement agency. A change of diet and schedule shall be noted on each infant's daily diet and feeding schedule.

The intent of this rule was not met:

Based on record review, CCL found that there was 1 infant that did not have an individualized feeding schedule on file. See enclosed copy of children’s record review .

CCL accepted Plan of Correction 07/11/2017.

37.95.128(1)(a-d)

(1) A day care facility must have on file a health record form , provided by the department, concerning any special health risks that would affect other children . This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:

- (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
- (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
- (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
- (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

The intent of this rule was not met:

Based on record review, CCL found that there were 3 children under age two that did not have a pediatric health record on file. See enclosed copy of children’s record review .

CCL accepted Plan of Correction 07/11/2017.

N/A	31. Medication File
No	<p>32. Caregiver File Review</p> <p>37.95.160(1)(a-d)</p> <p>(1) The provider shall maintain records regarding each care-giver which include:</p> <ul style="list-style-type: none"> (a) a record of training and verifiable experience; (b) results of a criminal and protective services background check; (c) personal statement of health and verification of CPR and first aid; and (d) immunization records that establish compliance with ARM 37.95.140 <p>The intent of this rule was not met:</p> <p>Based on observation and interview, CCL found that the provider did not have the following information on herself and each caregiver: a record of training and verifiable experience; results of a criminal and protective services background check; personal Statement of Health; verification of CPR and first aid; immunization records that establish compliance with ARM 37.95.140.</p> <p>CCL accepted Plan of Correction 07/11/2017.</p>
Yes	33. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes	34. License-Certificate
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ADMINISTRATIVE RECORDS

Yes	35. Facility Requirements
Yes	36. Registration/License Process